

CITY COUNCIL AGENDA ITEM COVER MEMO

FOR AGENDA OF COUNCIL MEETING/WORK SESSION - DATE: 06/14/2012

ACTION REQUESTED BY: Huntsville Utilities

COUNCIL MEMBER: N/A **DISTRICT:** N/A

SUBJECT MATTER: Redwood Software Purchase

EXACT WORDING FOR AGENDA: Resolution authorizing the approval for the training and consulting on the Redwood software which was purchased with SAP Phase II. (Utilities: Electric)

ORDINANCE: **RESOLUTION:** X **MOTION:**

(IF AMENDMENT, STATE TITLE AND NUMBER OF ORIGINAL): N/A

ITEM IS TO BE CONSIDERED FOR:

INTRODUCTION: **ACTION:** X **DISCUSSION:**

UNANIMOUS CONSENT REQUIRED? No

BRIEFLY STATE WHY THE ACTION IS REQUESTED; WHY IT IS RECOMMENDED OR NOT RECOMMENDED; WHAT COUNCIL ACTION WILL PROVIDE, ALLOW, OR ACCOMPLISH; ANY ASSOCIATED COST; BUDGETED (?); AND ANY OTHER INFORMATION THAT YOU THINK MIGHT BE HELPFUL. Approval of this purchase requisition will allow for the purchase of training and consulting on Redwood software. This includes 25 consultant days plus expenses and the contract ends 9/30/2012. Consultants will be onsite/offsite to continue improvements to the system and ensure all aspects are optimized. Redwood will help us to automate the end-to-end nightly batch process, which will improve resource productivity, by eliminating the need for a second shift. The total estimated cost to Huntsville Utilities is \$62,500.00. (PR# 10086867)

MAYOR RECOMMENDS OR CONCURS? YES _____ NO _____ N/A _____

SIGNATURE: William C. Pippin, President & CEO

DATE: 05/25/2012

RESOLUTION NO. 12-_____

WHEREAS, the Huntsville Electric Utility Board has approved Purchase Requisition 10086867, which allows for a contract relating to training and consulting on the Redwood Software (25 consultant days plus expenses; contract to end 09/30/2012), to aid service levels in the Billing, Device Management and Finance Business areas, at an estimated cost of \$62,500.00; and

WHEREAS, the expenditure of such amount being in excess of the sum of \$25,000.00 requires the consent and approval of the City Council of the City of Huntsville, Alabama.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the contract relating to training and consulting on the Redwood Software (25 consultant days plus expenses; contract to end 09/30/2012), to aid service levels in the Billing, Device Management and Finance Business areas, at an estimated cost of \$62,500.00, be, and the same is hereby approved, and the written consent and approval of the City Council of the City of Huntsville, Alabama, is hereby given to the Huntsville Electric Utility Board for the expenditure of sufficient funds from the proper fund belonging to the Huntsville Electric Utility Board.

ADOPTED this the _____ day of _____, 2012.

President of the City Council of
The City of Huntsville, Alabama

APPROVED this the _____ day of _____, 2012.

Mayor of the City of Huntsville,
Alabama



HUNTSVILLE UTILITIES

Electricity – Natural Gas – Water

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REQUEST FOR APPROVAL

Purchase Requisition #10086867

PR #10086867– Huntsville Utilities, Redwood Software, Training and Consulting

For the training and consulting on the Redwood Software which was purchased with SAP Phase II. This will include 25 consultant days plus expenses and the contract will end 09/30/2012. The prices herein are based on a 40 hour work week for core project team members, including those from the client. This scope of work also includes accommodations, meals and transportation which will be charged according to actual expenses. Consultants will be onsite/offsite to continue improvements to the system and ensure all aspects are optimized during the time period specified. Redwood will help us to automate the end-to-end nightly batch process, which will improve resource productivity, create efficiencies and eliminate manual errors. This tool will eliminate the need for a resource to work second shift, thus increases daytime service levels in the Billing, Device Management and Finance Business areas.

Total Estimated Cost: \$ 62,500.00